



Membership Information

The fee structure is set by the board of directors each year. The following are some statements of general knowledge about Mississippi 811, Inc.:

1. The utility owner/operator must furnish and maintain an automated method of receiving the line location information by Email, FTP site or FAX. After-hours emergency contact information must also be provided. The methods used must be accessible 24 hours a day.
2. The utility owner/operator will be responsible for supplying Mississippi 811, Inc. (MS811) the database (service areas in which buried lines or facilities exist) and for keeping the database updated (additions/deletions). Any underground lines and lines that run under or into rivers, lakes, ponds, the gulf, etc. should be reported as part of your database. Membership cannot be activated until database has been submitted. The database will be used by the MS811 computer system to determine if a member is to be sent a locate request message. In order for us to build your service area you will need to provide us with a digital copy (ArcView, AutoCAD, etc.), GPS readings or a paper map that has been marked to show all roads and/or areas where you have buried facilities. We will then complete building your service area by placing a minimum 400 foot buffer around your underground utilities. Please understand that there will be times when you will receive a locate message from the call center where excavation is taking place within 300 feet of your service area. This is due to our computer system having a built-in 300 foot buffer around our excavation marking tools. This has been built into the system as a precaution due to possible inaccuracies in the map or an excavator supplying incorrect driving directions. However, if you feel that you have received a locate request that does not meet this scenario, please notify our mapping department. An annual update of each operator's underground utility lines or underground facilities is mandatory.
3. Membership Fees: Annual billing is in November. This billing is based on actual tickets received from November 1 of the prior year to October 31 of the current year. Our billing structure is based on Percent of Impact Billing. For the 2014 billing period, the average rate per ticket was **\$1.91. Beginning January 1, 2015, members who utilize the fax option as a source of receiving locate request will be charged an additional .15/per locate request per fax machine/receiver on top of the current approved ticket price.**
4. Between the hours of midnight and 5:00 am each day, the Mississippi 811, Inc. computer system will send your company what we call an "Audit" or "Good Morning Report". This report lists all of the locate request numbers that were sent to you the day before. You will need to verify that you **did receive** all of the locate request numbers listed. If you did not receive a particular message, then you may notify us that you need it re-transmitted. This report will take place regardless of whether you did or did not receive any messages for the day before. If you choose to receive your messages by FAX and your FAX machine is located in your home, you may want to choose another FAX number or an Email address to receive the audit report due to the late hours in which the report is sent.
5. "Working day" shall mean a 24 hour period commencing from the time the locate request is processed or entered into the system by Mississippi 811, Inc. of the notification in accordance with the law excluding Saturdays, Sundays and legal holidays. Upon receiving a locate request from Mississippi 811, Inc., you will be required by law to mark your underground facilities that are in the excavation area indicated on the ticket using stakes, paint or other clearly identifiable materials. This is to show the field location of underground facilities in accordance with the current color code standard of the American Public Works Association. You may also uncover or expose the underground facilities so that the excavator may readily see their location. Some situations may require pointing out to the excavator of certain aboveground facilities such as, but not limited to,

manhole covers, valve boxes, pipe risers and cable risers, which indicate the location of underground facilities. Markings must be accurate in one of three ways: (a) within eighteen (18) inches measured horizontally from both of the outside edges of an operator's facility; (b) a strip of land eighteen (18) inches either side of the operator's field mark; or (c) mark the width of the facility or line plus eighteen (18) inches on each side of the marked width of the facility or line. The markings provided by operators shall only be valid for a period of fourteen (14) calendar days from the proposed starting date provided to Mississippi 811, Inc.

6. Every person owning or operating underground utility lines or underground facilities shall, upon receiving advance notice of the commencement of excavation make an investigation within two (2) working days from the time notice is provided to determine the approximate location of its underground utility lines and underground facilities in the area of the proposed excavation. All owners or operators shall either: (a) mark the approximate location of underground utility lines and underground facilities in or near the area of the excavation so as to enable the person engaged in excavation work to locate the lines and facilities in advance of and during the excavation work; or (b) advise in writing or by telephone or electronic means that it has no underground utility lines or underground facilities in the excavation area; or (c) advise in writing or by telephone or electronic means that it can locate its underground utility lines or underground facilities in the excavation area only by excavation. If an operator can locate its underground utility lines or underground facilities in the excavation area only by excavation and has given proper notice of such, that operator shall be allowed a reasonable amount of additional time, not to exceed four (4) working days from the day the original notice was provided in accordance with this chapter, to mark the approximate location of the underground utility lines or underground facilities. In lieu of such marking, the operator may request to be present at the site upon commencement of the excavation, so long as the operator complies within two (2) working days of the receipt of the notice. When an excavator, upon arriving at an excavation site, sees evidence of unmarked underground utility lines or underground facilities or encounters an unmarked underground utility line or underground facility on an excavation site after excavation has commenced, where notice of intent has been made, that excavator must immediately contact Mississippi 811, Inc. All operator(s) thus notified must contact the excavator within four (4) hours and inform the excavator of any of their known underground facilities, active or abandoned, at the site of excavation.

7. Your company is not a member of Mississippi 811, Inc. until the enclosed application and setup forms are completed and returned, database has been submitted and your company has approved the completed service area. Once we have built your service area, we will send you a copy of the service area along with a database agreement to sign. Once we receive your signed database agreement, we will activate your membership and contact your company by telephone to confirm the activation and to verify that you have received a test ticket.

We have attempted to address questions that you might have regarding the fee structure, the call center operation and your membership responsibilities. However, please feel free to contact us at 601-362-4322 or at 601-368-1150 should you need additional information or if we can be of help in any way. We look forward to your membership with us.

[NOTE: You might ask yourself one question - "How much does it cost to repair one break?"]

A complete copy of the Mississippi Excavation Law can be downloaded from our web site at www.ms811.org



Membership Application and Agreement

WHEREAS, Mississippi 811, Inc., (the Corporation), a Mississippi non-profit corporation, has been formed in an effort to reduce damage to underground facilities of its members and to establish a statewide notification center (the "Notification Center"):

WHEREAS, the undersigned represents that it has underground facilities located within the state of Mississippi and is otherwise eligible to be a Member of the Corporation; and

WHEREAS, the undersigned requests to be a Member of the Corporation and hereby tenders with this application the fee as specified by the Board of Directors of the Corporation.

NOW, THEREFORE, the undersigned hereby applies for admission as a Member of the Corporation and in connection therewith covenants and agrees when accepted as a Member, and it's assigns, as follows:

1. To not share, sell or disseminate the locate ticket information with any other entity in any form or fashion.
2. To abide by and comply with such rules and regulations as the Board of Directors may adopt, from time to time, for utilization of the statewide Notification Center by members.
3. To abide by and comply with the By-Laws of the Corporation;
4. To pay promptly the fees prescribed by the Board of Directors of the Corporation.

(Please Print or Type)

(Company Name) _____

(Your Printed Name) _____ (Title) _____

(Billing Address) _____

(Telephone Number) _____ (FAX #) _____

(Email Address) _____

ATTEST: _____
(Company Seal, if applicable)

By: _____ Date: _____
(Signature)

ACCEPTED BY MISSISSIPPI 811, INC.

DATE _____ BY _____